# **Commuter Benefit Information**



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## **Registering online**

From the http://healthequity.com/wageworks homepage

Click Log In/Register -> Employee Registration



## **Registering online**

• Registration steps outlined

HealthEq WageWorks	uity <sup>.</sup>							
			FIRST-T	IME USER REGIS	TRATION			February 23, 2021
ВАСК			I	Instruction	S			NEXT
	<b>Before</b> Have your c	You Start	k information han	dy.				
	Follow	These Ste	eps					
	1 Identify Yourself	2 Accept Policies	3 Enter / Verify Contact Info	4 Enter / Verify Reimbursement Method	5 Select Preferences	6 Select Username & Password	Confirm Profile & Preferences	

# **Registering online**

 Registration Screen: First-time users will be required to provide the following details to authenticate their accounts.

<b>HealthEquity</b> WageWorks			
		FIRST-TIME USER REGISTRATION	February 23, 2021
ВАСК		Step 1 of 7 Identify Yourself	NEXT
	Enter the information as All fields are required.	it appears in your employer or program spons	or's records.
	First Name		
	Last Name		
	Date of Birth		MM/DD or M/D format
	Home Zip Code		
	ID Code		Your ID Code is the last 4 digits of one of the following:
			Your social security number Your employee number Code provided by your program sponsor

#### **Accept the User Agreement**



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#### **Verify Contact Information**

• Confirm and enter email address, physical address, work zip code and phone number

HealthEquity <sup>.</sup> WageWorks		
	FIRST-TIME USER REGISTRATION	February 23, 2021
васк	Step 3 of 7 Enter / Verify Contact Info	NEXT
Enter the residential ad Do not enter your work a This address will not be Be sure to update your a who need to be aware of All fields are required uni	dress where you want us to send you mail. dress, a PO Box or other non-residential address communicated to your program sponsor or an dridess here whenever it changes and separately n our new maling address. ses noted as optional.	ny other party. Offy all others
Email 1	example@example.com	An address you check often for time-sensitive and critical info,
Confirm Email 1	example@example.com	
Email 2 (optional)		An alternative address, preferably a personal account, where we can send time sensitive and
Confirm Email 2 (required with Email 2)		critical information including confirmations and account statements.
Mailing Address 1	1 Main Street	]
Mailing Address 2 (optional)		]
City	New York	]
State	NY	
Zip	Ext. (optional) Used to provide loc services, when avail	al lable.
Work Zip Code	10007	
Daytime Phone	Area Prefix Line Ext. (optiona 212 - 555 - 1212	I) A number where we can call for critical issues

# **Set up Direct Deposit**

• HealthEquity recommends selecting the Commuter Card for your Parking and Transit needs. Reimbursement information is needed only if you will be using the Parking Pay Me Back option for commuter. The default is reimbursement by check. You can set up your account for direct deposit at any time. If you do not have your bank account information on hand, click next to proceed to the next page.



HealthEq WageWorks	uity.	
	FIRST-TIME USER REGISTRATION	February 23, 2021
ВАСК	Step 4 of 7 Enter / Verify Reimbursement Method	NEXT
	Commuter: You can have your payments deposited into your personal bank account. If you do not elect direct deposit, payments will be made by check to the address in your Profile. All fields are required	
	Reimburse Direct Deposit Payments by Check	
	Bank Name	
	Bank Account Number How to locate ba	nk numbers
	Bank Routing Number	
	Type of Account Checking Savings	
	How to Locate Bank Numbers:         Your sample check may not have these numbers in the exact same location.         Image: Check state sta	

#### **Preferences**

• Select how you would like to receive updates, via text, email or mail.

		FIRA IT TIME OF	SER REGISTRATION		
		Ste Select F	p 5 of 7 Preferences		
	How would you like to n Not all methods are available I Opt out is not available Required = You must choose	eceive informatic for all programs and e; we are required to e at least one option in	n and updates? all situations. communicate to you ab h this row.	out these thing	<b>J</b> 5.
	Activity / Topic		Text	Email	Mail
	A claim is processed (require	d)			
	A payment is issued (require	2)			
	Enrollment, deadline and oth notices (required)	er important		$\checkmark$	Not Available
	New features and product up	dates (optional)	Not Available		Not Available
	Promotional offers and coup	ons (optional)	Not Available		Not Available
	Additional Text Op Text the word BALANCE to N	IVINFO (694636) to p	ble On Deman equest the balance on	d / Any Ti your account(s	<b>me)</b>
1	Text Me @ Mobile Phone № Area Prefix Line	lumbers: Service Provider	Nic	kname (Optio	nal)
				ickname	

BAC

#### CONFIRM PREFERENCES (REQUIRED)

#### You certify and authorize the following in regards to your selected preferences:

- □ I am free to turn any of these optional features on or off using this same page at any time. When a feature is turned on, it will apply to all programs for which I am receiving services.
- I should print this page and retain a copy for my records.

#### **CERTIFICATION AND AUTHORIZATION**

- I hereby authorize the program sponsor, the plan or plans, and the plan administrator to disclose any information about any transactions (claims or payments) contained in this system, including descriptions of services received, in order to provide the optional services I have requested.
- This authorization applies to any plan or benefits for which I am currently enrolled and any plan or benefits I may become enrolled in while these optional features remain turned on.
- I understand that I have the right to revoke this authorization at any time for future disclosures, unless these parties have taken action in reliance upon this authorization. I must revoke this authorization using the same page on this website (select Profile, then Preferences).
- I understand that my treatment, payment, enrollment, and/or eligibility is not dependent on my selecting to use these optional features.
- I understand that any protected health information (PHI) disclosed as permitted under this authorization is no longer protected under the federal privacy regulations of the Health Insurance Portability and Accountability Act ("HIPAA") and that there is the possibility that any party who receives or intercepts this information may re-disclose it.
- This authorization expires when I turn off these optional features and/or when my account discontinues having activity that triggers these features.
- I certify that I am the account holder or their authorized personal representative, as defined under HIPAA.
- By clicking the "Save Changes" button, I am electronically signing this HIPAA Privacy Authorization. This electronic acceptance is intended to qualify as a valid legal signature under applicable law.

Save Changes ( | Authorize Sending My Protected Health Information (PHI) In The Manner Selected, If And When Applicable. )

**Discard Changes** 

#### **Create a Username and Password**

- Your username must be at least 5 characters long. It may contain any combination of letters and numbers (but no other characters).
- Your password must be between 8 and 20 characters. Include at least one letter and one number. Do not include your last, first or username.

	FIRST-TIME USER REGIST	RATION February 23, 20
ВАСК	Step 6 of 7 Select Username & P	assword
	We recommend periodic password changes for account All fields are required.	security.
	Username	Your username must: Be at least 5 characters long May contain any combination of letters and numbers (but no other characters)
	Password	Your password must: Be between 8 and 20 characters. Include at least four of
	Confirm Password	the following: lowercase letter, uppercase letter, number AND symbol. Not include your last name, first name,

#### **Confirm Profile and Preferences**

<b>HealthEquity</b> WageWorks			
	FIRST-TIM	IE USER REGISTRATION	February 23, 2021
ВАСК	Confirm P	Step 7 of 7 rofile & Preferences	SUBMIT
	Carefully review your information bef Any errors may delay your order, pay	ore you submit. ments, or other services.	
	Username and Password	Payments to You <i>(when applicable)</i> By Check	
	Contact Information Tammy Transit	Additional Email Options None Selected	
	1 Main Street New York, NY 10037 (212) 555-1212	Text Me Options 0 Texts are On	
	example@example.com		,

#### **Click "remind me later" for any alerts**



#### **Online Features Dashboard**



#### **Commuter deadlines**

- The program has a monthly enrollment deadline of the 10th of the month
- Make changes or cancel anytime before 11:59 p.m. EST on the 10th of each month
- To participate for the first time, for the benefit month of June 2021, you will need to enroll no later than May 10

# **Transit Orders**

# **Enroll in Commuter**

 Once you select "Enroll in Commuter" or the "Place Commuter Order" link, a box will appear asking for your work zip code. Please enter your work zip code to proceed.



### **Enroll in Commuter for Transit**

<b>Health<b>Equity</b><sup>.</sup> WageWorks</b>	DEMO - Commuter Only	Tammy Transit ALERTS & MESSAGES I PROFILE HELP LIVE CHAT LOG OUT
BACK PLACE COMMU	TER ORDER	February 23, 2021
PROGRAM DETAILS ABOUT THIS ACCOUNT PLACE COMMUTER ORDER FORMS & DOCUMENTS	Select an option b Commuter Transit If you use public transportation to comm to work	below to place your commuter order Commuter Vanpool If you use a Vanpool to commute to work
	Commuter Parking If you pay to park while you are at work	k k k k k k k k k k k k k k k k k k k

#### **Enroll in Commuter**

<b>HealthEquity</b> WageWorks	ALERTS & MESSAGES PROFILE	Tammy Transit HELP LIVE CHAT LOG OUT
	➡ BUY A COMMUTER PASS	February 23, 2021
васк	Instructions	NEXT
	Before You Start         Read the Transit Benefits FAQ and have your contact details ready.         Your employer will pay 100% (up to \$100.00) of your monthly Public Transportation & Vanpool order.         Follow These Steps         Delete Provider       2         Select Provider       3         Product       4         Confirm Order       5         Receive Confirmation	

# On your first order, you may need to enter your work zip code. Then select your transit pass operator.

HealthEquity <sup>.</sup> WageWorks	DEMO - Commuter Only	Tammy Tra ALERTS & MESSAGES PROFILE HELP LIVE CHAT LOG	nsit out
	DUY A COMMUTE	R PASS February 23, 2	2021
ВАСК	Step 1 of 5 Select Opera	ātor	
	SEARCH BY ZIP CODE SEARCH BY N	AME	
	10037	SEARCH	
	Popular Operators (8)		
	MetroCard	PATH PATH train	
	MTA Metro-North Railroad	MTA Long Island Rail Road (LIRR)	
	NJ Transit Bus	NJ Transit Rail	
	NJ Transit Light Rail	PATH Smartlink	
			_

#### Select your transit product or the Commuter Card



• Commuter Card is a stored value card that can be used to purchase tickets or pay for parking. We send you the card, and as you place your monthly or recurring election, HealthEquity will load that election amount on your card for each new election month.

• If you don't use the full value of your monthly election, the credit carries and can be used in a future benefit month.

• If the Commuter Card is accepted at your transit provider selected, the Commuter Card will appear as a transit product you can select.

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To select your

product name

product.

click on the

#### **Select the face value**

• If you already use a Transit Smart Card or stored value card from your Transit Authority that can be reloaded, the system will prompt you for the serial number to enter to register your existing reloadable card.



BACK	S Pay-Per-	lep 2 of 5 Ride MetroCard		NEXT
Vour employer will	All fields are required.			
ay 100% (up to 100.00) of your rembly Public ramportation &	Start Date	Day of First Use	~	
tanpool order	Face Value	Select a Face Value	4	
	Frequency	Every Month		Recurring order every month until you change or cancel
		Manage Calendar		Recurring order - but only for the months you choose
		One Month Only		One time order for the spcoming benefit month only
	Quantity	1	4	
	Total Cost as Selected	\$0.00		
	Need help deciding which Pro PAGE	duct to exect? Visit the <u>NEWYORK RESO</u>	RCE	





# **Confirm your contact information**

• Confirm an email address to receive email confirmation of your order.



#### Confirm your order and click "Submit Order"



#### **Order confirmation – Order complete**

- You can change or cancel your order by the 10th of the month prior to the benefit month.
- i.e. for April benefit month you have until March 10 to cancel
- Passes and cards will be • mailed in time for you receive them on the first day of the new benefit month.
- Reloadable transit passes will ٠ have funds loaded by the first day of the new benefit month

APORTANT INFORMATION ABOUT YOUR PREMIUM TRANSITCHEK IETROCARD: the annual Premium TransitChek MetroCard (PMC) operates differently an the 30-day Unlimited Ride MetroCard is good for 30 days after the 1st ay of use, so if you do not start using the card, your 30 day period does ot begin until that first day of usage. The PMC is valid for an entire alendar month regardless of usage. If you do not use your PMC, your ard is still active for that calendar month and you cannot receive a refund or not using the card. you lose your PMC or your card becomes damaged, you can login to our HealthEquity account or contact customer service to have a aplacement card mailed to you or elect to pick one up at the eatthEquity/Transit Chek offices in Manhattan. First Benefit Month ammy Transit Main Street awi Not M 10027.
ot begin until that first day of usage. The PMC is valid for an entire alendar month regardless of usage. If you do not use your PMC, your ard is still active for that calendar month and you cannot receive a refund or not using the card. you lose your PMC or your card becomes damaged, you can login to our HealthEquity account or contact customer service to have a splacement card mailed to you or elect to pick one up at the ealthEquity/Transit contact customer service to have a mmy Transit freet Main Street with the formation of the splacement of
lailing Address/Contact Info First Benefit Month ammy Transit Asr Main Street The Month Asr
our Vork NV 10027
GW TOIN, NT 10037
212) 555-1212 xample@example.com
hange/Cancel Until Frequency 1:59 PM ET on the 10th of Every Month Ionth
Ine Month Prior to the Benefit
View Public Transportation & Vanpool Rules

IF THIS IS A RECURRING ORDER:

active and usable for your upcoming benefit month.

receive a new one in the mail until expiration

Your current Premium TransitChek MetroCard (PMC) will continue to be

Please do not discard the PMC that you are currently using as you will not

## Didn't find the transit option you were looking for?

Select 'cannot find what you are looking for.'

• Provide your information and correspondence is sent to customer service and they will follow up with you regarding your options.

4 Product(s) Available	
Premium TransitChek MetroCard An annual Unlimited Ride MetroCard valid for unlimited rides on MTA NYC Transit subway and local buses for a 12 month period. This MetroCard cannot be used on Express buses. As long as you are enrolled for this card, you can use this card continuously for unlimited local rides, 7 days a week, 365 days a year. The monthly cost for this annual card is the same as the 30-day Unlimited Ride MetroCard - \$127:00. This product cannot be purchased at MTA licket weapWork/TransitChek.	Order by
Pay-Per-Ride MetroCard Valid for service on MTA New York City Transit (subway, bus, express bus, Staten Island Railway), New York Bus Service, Queens Surface Corporation, Jamaica, Triboro, and Command Bus Service, and Long Island Bus.	Order by
Unlimited Ride MetroCard Unlimited rides for MTA Subway and Bus service.	Order by
Commuter Card - Transit A reusable <u>stored value card</u> that can be used to purchase MetroCards at MTA ticket vending machines in the New York City Transi Subway System. Click here to see a list of other transit providers in your area that accept the WageWorks Commuter Card <u>Click</u> here to learn more about the WageWorks Commuter Card.	Order by
Need help deciding which Product to elect? Visit the New York R	esource Page.
I cannot find the pass or ticket I am looking	for

#### **Important Tips**

- If you are loading funds to your current card
- Be sure that the name on your card matches the name displaying in the HealthEquity system.
- Enter the correct serial #.
- Make sure your card is registered.
- After receiving your new card be sure to come back to the website to place an order for the amount to be loaded to the card each month.

# **Parking Orders**

#### **Enroll in Commuter**



# **Enroll in Commuter for Parking**



## **Enroll in Commuter for Parking**

			P PARKING	G			February 23, 2021
ВАСК			Instructio	ons			NEXT
	Before Yo Have your v multiple loca parking exp Follow Th O Choose Work Location	vork location o ations, choose renses. mese Steps Choose Parking Location	n hand to find i the location wi Select Payment Method	hearby parking here you pay th Amount And Frequency	locations. If you e most for work 5 Confirm Contact Information	u work at c-related	

# On your first order you will need to enter your work address

Once you enter your work address, select MAP IT. Once mapped, select NEXT



#### **Select your garage location**

- If your parking location does not appear, select "Don't see your parking location? Click here" to enter the garage location and select one of the locations to the right.
- Once you enter or select the Garage Name and address, select NEXT



# Select your payment option

 HealthEquity recommends the Commuter Card. This stored value, reloadable and reusable card will allow you to pay for your monthly parking.

 Using this option allows you to quickly and efficiently make payment. Additionally, it can be used for the daily parking for work option



#### **Parking options**

- Commuter Debit Card HealthEquity recommends the Commuter Card. This stored value, reloadable and reusable card will allow you to pay for your monthly parking online
- Parking Pay Me Back If you pay at a meter, cash box or different places throughout the month
- Pay My Provider If you pay for a monthly parking permit or pay once per month

#### **Commuter Card option**



#### Enter your amount and frequency

• Select every month to have a recurring amount loaded to your card.

Р соммите	R CARD - PARKING	February 23, 2021
St Amount	ep 2 of 5 : <b>&amp; Frequency</b>	NEXT
Amount \$		Required. Be sure this amount enough to cover your monthly parking expenses
Frequency	Every Month	Recurring order every month until you change or cancel
	Manage Calendar	Recurring order - but only for the months you choose
	One Month Only	One time order for the upcoming benefit month only.
	About the Commuter Card - I	Parking
		NEXT

## **Confirm your location**

• Confirm an email address to receive email confirmation of your order.

	Р соммите	ER CARD - PARKING	February 23, 2021
ВАСК	St Confirm Co	ep 3 of 5 ntact Information	NEXT
	This address will be used to will mail to you DO enter a residential add DO NOT enter your work a address All fields are required unle	for any orders or communications that we ress where you want to receive this mail iddress, a PO Box or a non-residential ss noted as optional.	
	Mailing Address 1	1 Main Street	
	Mail Address 2 (optional)		
	City	New York	
	State	NY 🗸	
	ZIP	10037	
	Work ZIP	10007	
	Daytime Phone	Area Prefix Line Ext. (optional)	A number where we can call for critical issues
	Email 1	example@example.com	An address you check often for time-sensitive and critical info, including confirmations
	Email 2(optional)		
	I con	firm that this information is accurate	

## Your order is confirmed

• Select "Submit Order."

P COMMUTER C	February 23, 2021		
Step 4 Confirm	Step 4 of 5 Confirm Order		
Commuter Card -	Parking		
Commuter Card Amount (\$100.00) Primary Location Central Parking 38 W. 46th Street New York, NY 10036	First Benefit Month		
Mailing Address/Contact Info Tammy Transit 1 Main Street New York, NY 10037 (212) 555-1212 example@example.com			
Change/Cancel Until 11:59 PM ET on the 10th of Month Prior to the Benefit Month	Frequency Every Month		

#### **Confirmation and Timing of Order – Commuter Card**



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#### Your dashboard updates to reflect your order

 You can change or cancel your order by the 10th of the month prior to the benefit month, i.e. for April benefit month you have until March 10<sup>th</sup> to change or cancel.

<b>HealthEquity</b> WageWorks	DEMO - Commuter Only	ALERTS & MESSA	AGES 😉 PROFILE	Tammy Transit HELP LIVE CHAT LOG OUT
BACK PROGRAM DETAIL	LS			February 23, 2021
PROGRAM DETAILS				Print Current Page
ABOUT THIS ACCOUNT				
PLACE COMMUTER ORDER	Commuter Account	Order by 10		
FORMS & DOCUMENTS		11:59 PM ET	J	
	Current Orders April 2021 (Delivery by Mar 31, 2021) Transit (1) Pernium TransitChek MetroCard (PMC) Commuter Card (Parking) Commuter Card (Parking) Commuter Card (Parking)	Change or Cancel by Mar 10, 2021 Change or Cancel by Mar 10, 2021		
	Order Payments			
	Pretax Employer Subsidy	\$ 100.00		
	Pretax Deduction	\$ 127.00		
	Post Tax Deduction	\$ 0.00		
	Total	\$ 227.00		
	Estimated Annual Tax Savings	\$ 457.20		

#### HealthEquity Pay Me Back option



HealthEquity<sup>。</sup> WageWorks\•/

#### **Select** amount



# **Confirm your location**

• Confirm an email address to receive email confirmation of your order.

	P PARKIN	IG PAY ME BACK	February 23, 2021
к	Si Confirm Co	ep 3 of 5 ntact Information	NEXT
	This address will be used will mail to you DO enter a residential add	for any orders or communications that we ress where you want to receive this mail	
	DO NOT enter your work a address	address, a PO Box or a non-residential	
	All fields are required unle	ss noted as optional.	
	Mailing Address 1	1 Main Street	
	Mail Address 2 (optional)		
	City	New York	
	State	Ext. (optional)	
	ZIP	10037	
	Work ZIP	10007	
	Daytime Phone	Area     Prefix     Line     Ext. (optional)       212     555     1212	A number where we can call for critical issues
	Email 1	example@example.com	An address you check often for time-sensitive and critical info, including confirmations
	Email 2(optional)		
	l con	firm that this information is accurate	-

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# **Confirm your location**

• Enter an email address to receive email confirmation of your order.

P PARKING	PAY ME BACK	February 23, 2021
Step Confirm	SUBMIT ORDER	
Pay Me Back Amount (\$125.00) Primary Location Central Parking 38 W. 46th Street New York, NY 10036	First Benefit Month	
Mailing Address/Contact Info Tammy Transit 1 Main Street New York, NY 10037 (212) 555-1212 example@example.com		
Change/Cancel Until 11:59 PM ET on the 10th of Month Prior to the Benefit Month	Frequency Every Month	
Pay for parking in your usual mann When you submit your receipt, we Pay Me Back election.	her, but keep a receipt for your purchases. will reimburse you for the amount of your	)
Complete and submit your claim o when you will use the services (for Month).	n or after the first day of the benefit month example, April 1st for an April Benefit	
The claim form should accompany please submit a copy of the receip	your receipt. When you submit receipts, t and keep your original.	
Submit Order to finalize your enrol	Iment in accordance with the fine print.	
Pay Me Back Claim Form	1	J

#### **Confirm order**



## HealthEquity Pay My Provider option



#### **Account Information**

• Provide any information your garage requires

	P PARKING	PAY MY PROVIDER	February 23, 2021
ВАСК	St Accour	tep 2 of 5 It Information	NEXT
	Enter your account # and provider to accompany y Check your invoice to be s	d all other information required by your your payment. sure.	
	Account #		
	Key Card # (optional)		]
	License Plate (optional)		]

#### **Enter amount and frequency**

	P PARKING PAY MY PROVIDER	February 23, 2021
BACK	Step 3 of 5 Amount & Frequency	NEXT
	Amount \$	Required
	Frequency Every Month	Recurring order every month until you change or cancel
	Manage Calendar	Recurring order - but only for the months you choose
	One Month Only	One time order for the upcoming benefit month only.

#### **Confirm order**

Pay My Provider Amount (575.00) Payment Address SP Plus Corporation PO Box 74007568 Chicago, IL 60674 Account # ***4567 Mailing Address/Contact Info Tammy Transit Mail Street	Facility Location Central Parking 38 W. 46th Street New York, NY 10036 First Benefit Month	
Pay My Provider Amount (75.00) Payment Address SP Plus Corporation PO Box 74007568 Chicago, IL 60674 Account # ***4567 Mailing Address/Contact Info Tammy Transit Mail Street	Facility Location Central Parking 38 W. 46th Street New York, NY 10036 First Benefit Month	
ST500         Payment Address         SP Plus Corporation         PO Box 74007568         Chicago, IL 60674         Account #         ***4567         Mailing Address/Contact Info         Tammy Transit         Mail Treet	Facility Location Central Parking 38 W. 46th Street New York, NY 10036 First Benefit Month	
Payment Address SP Plus Corporation PD Box 74007568 Chicago, IL 60674 Account # ***4567 Mailing Address/Contact Info Tammy Transit Umais Erret	Facility Location Central Parking 38 W. 46th Street New York, NY 10036 First Benefit Month	
SP Plus Corporation PD Box 74007568 Chicago, IL 60674 Account # ***4567 Mailing Address/Contact Info Tammy Transit Unis Street	Central Parking 38 W. 46th Street New York, NY 10036 First Benefit Month	
PO Box 74007568 Chicago, IL 60674 I Account # ***4567 Mailing Address/Contact Info Tammy Transit Unais Titreet	38 W. 46th Street New York, NY 10036 First Benefit Month	
Chicago, IL 60674	New York, NY 10036 First Benefit Month	-
Account # ***4567 Mailing Address/Contact Info Tammy Transit J Main Street	First Benefit Month	
***4567 Mailing Address/Contact Info Tammy Transit 1 Main Street	First Benefit Month	
Mailing Address/Contact Info Tammy Transit 1 Main Street	First Benefit Month	
Tammy Transit 1 Main Street		
1 Main Street	Apr	
New York, NY 10037	01	
example@example.com	2021	
(212) 555-1212		
Change/Cancel Until	Francisco	
change/cancer ontil	Frequency	
Month	Every Month	
Prior to the Benefit Month		
		J
Your payment will be sent to your provider of each benefit month. To ensure proper d	so it is received before the first day elivery of your payment, please	
committene payment address shown a	above is deculate.	
HealthEquity participants parking at this C	entral Parking Location are eligible	
customer with Central to receive this disc	ount. To register for this special	
discount, contact Central Parking at 1-800	-836-6666 ext 4. Please identify	
yoursen as a meaningquity customer to ge	i ine special discodfit.	
Submit Order to finalize your enrollment in	accordance with the fine print.	
View Parking Pay My Provider	Pulos	

#### **Confirmation order has been placed – Pay My Provider**

P PARKING PAY MY PROVIDER		February 23, 2021	
Step 5 of 5 Thank You		NEXT	
Your Order A confirmation email wil Select NEXT to return f	Has Been Placed I be sent by the end of the day, to Commuter Program Details.	Print Current Page	
Pay My Provider Amount			
Payment Address	Facility Location		
SP Plus Corporation	Central Parking		
PO Box 74007568	38 W. 46th Street		
Chicago, IL 60674	New YOR, NY 10036		
Account # ***4567			
Mailing Address/Contact Info Tammy Transit 1 Main Street New York, NY 10037- example@example.com (212) 555-1212	First Benefit Month		
Change/Cancel Until	Frequency		
11:59 PM ET on the 10th of Month Prior to the Benefit Month	Every Month		
verapyment will be sent to your pr each benefit month. To ensure pr infirm that the payment address si ealthEquity participants parking at r special pricing at this location. Y stomer with Central to receive this sount, contact Central Parting at word are a the Differentiated Parting at	ovider so il is received before the first day oper delivery of your payment, please hown above is accurate. Ithis Central Parking Location are eligible ou must register as a heathEquity discount. To register for this special 1-800-835-6666 ext 4. Please identify to get the special discount.		
ubmit Order to finalize your enrollr	ment in accordance with the fine print		

# Placing an order with Customer Service

#### **For assistance**

- Members may call to place a commuter order at 877-924-3967
- Customer Service Representatives are available 24 hours a day, 7 days a week (excluding holidays)
- You will need to verify your name, zip code and last four of your SSN
- You will need to provide the following:
- Your work address and zip code
- Your parking garage location if you park (parking garage remittance address needed for Pay My Provider)
- Your transit provider information/pass type
- The Customer Service Representative will place your order for you and confirm your order